

SUNSET PHYSICAL THERAPY

CLINIC POLICY

PLEASE READ THE FOLLOWING AND SIGN BELOW.

* Sunset Physical Therapy Corp. will bill your insurance company as a courtesy to you. However, you are responsible and held accountable for any charges. If, for any reason, funds are issued to you by your insurance company or when settling a case then those funds must be paid immediately to Sunset Physical Therapy.

* It is your responsibility to understand your insurance benefit coverage. You must also understand that insurance authorization for treatment of services is not a guarantee of payment by the insurance company. This coverage remains subject to benefit limits, exclusions, and eligibility. We will also check benefits as a courtesy to the patient.

* I understand that Sunset Physical Therapy Corp. has a policy for missed or canceled appointments. There will be a \$25.00 charge for a missed appointment and for not canceling at least 4 hours prior to the appointment time.

* Our billing office will send you a statement of the portion you are responsible for after we have received payment from your insurance company. There are many times that we may have to send the insurance company other information or appeal a visit that was denied. This can therefore prolong the process of payment to our office and therefore extend the time frame in which we will be able to send out a statement.

* Co-payments are due at time of services rendered unless otherwise stated.

* There will be a \$25.00 service fee for any returned check.

**PLEASE SIGN BELOW INDICATING THAT YOU HAVE READ THE ABOVE AND
AGREE TO SUNSET PHYSICAL THERAPY CORPORATION POLICIES.
THANK YOU.**

Patient or Legal Guardian's Signature

Date

Print Name